



**SUPERVISOR OF OPERATIONS DISTRIBUTION CENTER
NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY**

The State of New Jersey, Division of Purchase and Property, Distribution and Support Services is currently seeking applicants for a Supervisor of Operations Distribution Center located in Trenton, New Jersey.

This position will be responsible for assisting the Chief of Operations in strategizing, planning, and monitoring Distribution & Support Services (DSS) operations; supervising work programs, fleet, & staff of DSS's Distribution Center; Organizing and coordinating warehouse activities, and distributing of commodities; contributing to DSS's strategic and tactical planning, implementation, monitoring, and control activities; developing work methods to bring about efficient operations; Other duties as required.

SALARY: \$66,877.22 - \$95,059.28 in accordance with Civil Service Commission rules and regulations. A comprehensive benefits package is offered as well.

REQUIREMENTS:

EDUCATION: Bachelor's degree from an accredited college or university.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated below on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

EXPERIENCE: Three (3) years of comprehensive experience in a warehouse or stockroom handling materials and supplies and/or household goods, food, stationery, and surplus commodities, one (1) year of which shall have been in a supervisory capacity.

RESIDENCY REQUIREMENT: In accordance with the New Jersey First Act, P.L. 2011, c.70, new public employees are required to obtain New Jersey residency within one (1) year of employment. For more information, please visit:

<https://nj.gov/labor/lwdhome/nifirst/NJFirst.html>.

If you qualify and are interested in this position, please submit **by e-mail only**, your cover letter, resume and application for employment no later than 5:00 pm (close of business), September 3, 2021.

**NJ Department of the Treasury
Division of Administration/Human Resources
Employment Recruiter**

EmploymentRecruiter@treas.nj.gov

(Please use "Spvr. Of Operations Dist. Ctr." in the Subject Line)

Your application for employment must be completed in detail, including names and phone numbers of supervisors, dates of all employment and the reason for leaving. Be sure to answer all questions. In addition, please include (3) business references on your application. To obtain an application for employment, go to: <https://www.nj.gov/treasury/administration/pdf/hr-application.pdf>.

New Jersey is an Equal Opportunity Employer